

# NOTICE OF ANNUAL MEETING AND NOTICE OF AVAILABILITY OF MEETING MATERIALS

The Annual Meeting of Shareholders of AltaGas Ltd. will be held at 1:00 p.m. (MDT) on Friday, May 1, 2020 and will be conducted as a virtual only meeting via live audio webcast online at <a href="https://web.lumiagm.com/190340102">https://web.lumiagm.com/190340102</a>.

#### **NOTICE AND ACCESS**

You are receiving this notice as a beneficial shareholder of AltaGas Ltd. ("**AltaGas**"). AltaGas has decided to use the notice and access model for delivery of meeting materials to its shareholders. In connection with the use of notice and access, on January 15, 2020, Corporations Canada exempted AltaGas from mailing paper copies of the management information circular (the "**Circular**"), annual financial statements and the related management's discussion and analysis (collectively, the "**Meeting Materials**") to each shareholder whose proxy is solicited.

The notice and access model adopted by the Canadian securities regulators, as supplemented by this exemption, allows for the posting of Meeting Materials online. This notice contains information on how the Meeting Materials can be accessed electronically. The use of this alternative means of delivery is more environmentally friendly and reduces the printing and mailing costs associated with an annual meeting of shareholders. Meeting Materials will not be mailed to shareholders unless a shareholder follows the instructions below under "How to Obtain Paper Copies of the Meeting Materials".

#### Shareholders with questions about notice and access can call 1-855-887-2244.

Along with this notice, you will have received a voting instruction form enabling you to vote at AltaGas' annual meeting of shareholders on the matters set out below. For information on how to vote, follow the instructions below under "Voting". You will also have received the "Online Assembly General Meeting Guide 2020" which provides instructions on how to attend the online meeting.

# **NOTICE OF ANNUAL MEETING**

In connection with the annual meeting of shareholders to be held at 1:00 p.m. (MDT) on Friday, May 1, 2020, shareholders will be asked to consider and vote on the following matters:

- APPOINTMENT OF AUDITOR: Shareholders will be asked to re-appoint Ernst & Young LLP as AltaGas' auditors
  for the ensuing year. Information respecting this matter can be found under the heading "Appointment of Auditors"
  in the Circular.
- 2. **ELECTION OF DIRECTORS:** Shareholders will be asked to elect the directors. Information respecting the director nominees may be found under the heading "Director Nominees" in the Circular.
- 3. ADVISORY VOTE ON EXECUTIVE COMPENSATION: Shareholders will be asked to vote on the non-binding advisory resolution to accept AltaGas' approach to executive compensation. Information respecting executive compensation may be found under the headings "Compensation Discussion and Analysis", "2019 Compensation Overview" and "Executive Compensation" in the Circular.
- **4. OTHER BUSINESS:** Shareholders may be asked to consider other business that may properly be brought before the meeting or any adjournment of the meeting.

For detailed information with respect to each of the above matters, please refer to the Circular. The Circular also includes annual disclosure.

# WEBSITES WHERE MEETING MATERIALS ARE POSTED

The meeting materials can be viewed online at www.sedar.com under AltaGas' profile or at:



https://altagas.ca/invest/share-information/noticeandaccess

A request to receive AltaGas' annual financial statements is included with the voting instruction form accompanying this notice.

# HOW TO OBTAIN PAPER COPIES OF THE MEETING MATERIALS

Beneficial shareholders may request that a paper copy of the Meeting Materials be sent to them by postal delivery at no cost. Requests may be made up to one year from the date the Meeting Materials were filed on SEDAR by calling:



1-877-907-7643

If you request meeting materials before the meeting, such materials will be sent to you at no cost within 3 business days of receiving your request. To receive the meeting materials before the voting deadline specified in the voting instruction form, your request must be received no later than April 17, 2020. Please note that you will not receive another voting instruction form, so please keep the one you received with this notice.

If you request meeting materials on or after the date of the meeting, such materials will be sent to you within 10 calendar days of receiving your request. Following the meeting, the documents will remain available on SEDAR indefinitely and will remain available on the website listed above for a period of one year.

# **VOTING**

There are several convenient ways to vote your shares in advance, including online and via telephone. Along with this notice, you will find a voting instruction form containing detailed instructions on how to vote your shares. If you wish to attend and vote at the virtual meeting, please follow the instructions found in the accompanying voting instruction form. **Please remember to review the Meeting Materials prior to voting.** 

Voting Methods	Non-Registered Shareholders (Voting Instruction Form)
Vote online	Go to website <a href="https://www.proxyvote.com">www.proxyvote.com</a> and follow the instructions. You will need to refer to your control number printed on your voting instruction form in your mailing package.
Vote with your smartphone	Your voting instruction form will include a QR code that you can scan using your mobile device and follow the instructions to vote your shares.
Vote by mail	Complete and return your voting instruction form in the prepaid business reply envelope provided or mail to:
	Data Processing Centre
	PO Box 3700 STN Industrial Park, Markham, ON L3R 9Z9
Vote by telephone	Using a touch-tone telephone, call toll free 1-800-474-7493 (English) or 1-800-474-7501 (French) and follow the instructions. You will need to refer to the control number printed on your voting instruction form in your mailing package.
Vote at the virtual meeting	For instructions on how to vote your shares as the proxyholder of the registered shareholder at the meeting online, refer to "How do I attend and participate at the Meeting" and "How do I vote my Shares" in the Circular and the "Online Assembly General Meeting Guide 2020" provided to you with this notice and follow the instructions in your voting instruction form.

#### **BOARD RECOMMENDATION**

The Board of Directors of AltaGas recommends that shareholders **VOTE FOR** all of the proposed resolutions.

Please submit your vote well in advance of the proxy deposit deadline of 1:00 p.m. (MDT) on April 29, 2020.

If you have any questions with respect to voting your common shares before the proxy deposit deadline, please contact AltaGas' proxy solicitation agent:

**Laurel Hill Advisory Group** 

North American Toll-Free Number: 1-877-452-7184 Outside North America: 1-416-304-0211 Email: assistance@laurelhill.com